BIL	KURSUS	KANDUNGAN KURSUS	BULAN									
			MAC	APRIL	MAY	JUN	JULAI	OGOS	SEPTEMBER	OKTOBER	NOVEMBER	DISEMBER
1	Microsoft Access	Pengenalan Microsoft Access Pembinaan sistem pengkalan data yang mudah	28 Mac 2009 29 Mac 2009			13 Jun 2009 14 Jun 2009		08 Ogos 2009 09 Ogos 2009		18 Okt 2009		
2	Microsoft Excel	Pengenalan Microsoft Excel Formula dan fungsi dalam sel Pembinaan graf-graf mudah			23 Mei 2009 24 Mei 2009		25 Jul 2009 26 Jul 2009			03 Okt 2009 04 Okt 2009		12 Dis 2009 13 Dis 2009
3	Microsoft PowerPoint	Pengenalan Microsoft PowerPoint Teks dan grafik Persembahan Power Point	07 Mac 2009 08 Mac 2009		30 Mei 2009 31 Mei 2009			01 Ogos 2009 02 Ogos 2009		03 Okt 2009 10 Okt 2009 11 Okt 2009		19 Dis 2009 20 Dis 2009
4	Microsoft Word	Pengenalan Microsoft Word Sistem penyimpanan fail Suntingan dan format dokumen Pembinaan jadual dan grafik			16 Mei 2009 17 Mei 2009		18 Jul 2009 19 Jul 2009		26 Sept 2009 27 Sept 2009			05 Dis 2009 06 Dis 2009
5	Asas Animasi 3D	Pengenalan kepada model 3D dan animasi 3D Menggunakan perisian 3D Maxs untuk membentuk dan memanipulasi objek Membuat lighting, shadow dan shading pada objek Membina animasi pada objek	14 Mac 2009	18 April 2009	23 Mei 2009	24 Jun 2009	12 Jul 2009	15 Ogos 2009	05 Sept 2009	21 Okt 2009	18 Nov 2009	23 Dis 2009
6	Adobe Photoshop CS2	Pengenalan kepada Adobe Photoshop Memanipulasi imej bitmap Latihan amali/projek mini	04 Mac 2009	22 April 2009	06 Mei 2009	20 Jun 2009	04 Jul 2009	12 Ogos 2009	02 Sept 2009	03 Okt 2009	07 Nov 2009	05 Dis 2009
7	Asas Pemasangan Komputer Peribadi	Perkakasan asas komputer Pemasangan perkakasan komputer Pemasangan sistem pengoperasian		04 April 2009 05 April 2009		13 Jun 2009 14 Jun 2009		15 Ogos 2009		24 Okt 2009 25 Okt 2009		
8	Pembangunan Laman Web [Macromedia Dreamweaver]	Pengenalan tentang Dreamweaver Pengenalan antaramuka dan alatan yang terdapat dalam perisian Dreamweaver dalam menghasilkan sebuah laman web		11 April 2009 12 April 2009		20 Jun 2009 21 Jun 2009		22 Ogos 2009 23 Ogos 2009			07 Nov 2009 08 Nov 2009	
9	Pemasangan Kabel Fiber Optik	Pengenalan kepada Fiber Optik Pemasangan kabel rangkaian fiber Pengujian dan penetapan pada kabel fiber			16 Mei 2009 17 Mei 2009		11 Jul 2009 12 Jul 2009		19 Sept 2009 20 Sept 2009		21 Nov 2009 22 Nov 2009	
10	Macromedia Flash	Pengenalan Kepada Flash Komponen Dalam Flash Animasi mengimport imej dan memasukkan bunyi	11 Mac 2009	08 April 2009	20 Mei 2009	27 Jun 2009	18 Jul 2009	26 Ogos 2009	09 Sept 2009	24 Okt 2009	21 Nov 2009	19 Dis 2009
11	Pemasangan, pengurusan & pengesanan masalah Window XP	Kaedah pemasangan sistem pengoperasian Windows XP ke komputer		18 April 2009 19 April 2009		27 Jun 2009 28 Jun 2009			05 Sept 2009 06 Sept 2009		14 Nov 2009 15 Nov 2009	
12	Pengurusan & Senggaraan Pelayan MS Windows 2003 Environment	Kaedah pemasangan sistem pengoperasian rangkaian Windows server 2003 ke Komputer Pelayan		25 April 2009 26 April 2009			04 Jul 2009 05 Jul 2009		12 Sept 2009 13 Sept 2009		21 Nov 2009 22 Nov 2009	
13	Asas Produksi Video		28 Mac 2009	04 April 2009	16 Mei 2009	10 Jun 2009	08 Jul 2009	01 Ogos 2009	30 Sept 2009	07 Okt 2009	04 Nov 2009	09 Dis 2009
14	Rekabentuk Vektor (Adobe Illustrator CS2)	Pengenalan Adobe Illustrator CS2 Vector Images Colors Layout EPS & PDF	04 Mac 2009 18 Mac 2009	15 April 2009 29 April 2009	13 Mei 2009	17 Jun 2009	15 Jul 2009 29 Jul 2009	12 Ogos 2009 26 Ogos 2009	30 Sept 2009	07 Okt 2009	04 Nov 2009	
15	Rekabentuk Vektor 2 (Adobe Photoshop CS2)	Pengenalan Adobe Photoshop CS2 Antaramuka Adobe Photoshop CS2 Membina Kawasan Pilihan Transformasi Objek Asas Fotografi Digital Pengklonan dan Pemadaman Imej Konsep Asas Penggunaan Layer	11 Mac 2009 25 Mac 2009	08 April 2009 22 April 2009	06 Mei 2009 20 Mei 2009	24 Jun 2009	22 Jul 2009	05 Ogos 2009 19 Ogos 2009	02 Sept 2009	14 Okt 2009 28 Okt 2009	24 Nov 2009	
16	Basic Electronic	Introduction to Electronics Rules and Regulation Electronic Equipments Electronic Components Electronic Project	17 - 19 Mac 2009	14 - 16 April 2009		02-04 Jun 2009 09-11 Jun 2009		25 - 27 Ogos 2009		06-08 Okt 2009 20-22 Okt 2009	10-12 Nov 2009 17-19 Nov 2009	08-10 Dis 2009 15-17 Dis 2009
17	Basic Electropneumatic	Introduction to electropneumatic system Valves & cylinders Symbols used in pnematics Control circuit Electropneumatic design		21-22 April 2009		16-17 Jun 2009		18-19 Ogos 2009			10-11 Nov 2009	
18	PLC Programming (OMRON)	Introduction to OMRON PLC Introduction to CX programmer Ladder Diagram & Mneumonic Code Logic Seguence Timer application	03-04 Mac 2009		19-20 Mei 2009		14-15 Jul 2009			06-07 Okt 2009		
19	Electronics (AC to DC design)	Introduction Tools and components Transformer & Redtifier Build the Ciruit Testing the Circuit	14 Mac 2009		23 Mei 2009		18 Jul 2009		05 Sept 2009		07 Nov 2009	
20	Basic PLC (OMRON)	Introduction to OMRON PLC Writing Basic PLC program Connect input / output to PLC Logic & sequence project Timer & counter application		18 April 2009		27 Jun 2009		15 Ogos 2009		10 Okt 2009		05 Dis 2009
21	Domestic Wiring (Basic)	Introduction to electrical hand Tools Introduction to Type of Cables Load Circuit Fixing a one way tube light Fixing 3 pin plug	14 Mac 2009		23 Mei 2009		18 Jul 2009		05 Sept 2009		07 Nov 2009	
22	Domestic Wiring (Intermediate)	Fixing Distribution Box Load Calculation Fixing two way tube light Fixing Water Heater Testing and commissioning+B57		18 April 2009		27 Jun 2009		15 Ogos 2009		10 Okt 2009		05 Dis 2009
23	Industrial Wiring (Basic)	Intro to single phase industrial wiring Conduit and trunking Types of Cables Load circuit & Blue print Carry out Industrial wiring on wiring bay	07 Mac 2009		16 Mei 2009		04 Jul 2009		12 Sept 2009		21 Nov 2009	
24	Industrial Wiring (Intermediate)	Intro to three phase ind. wiring system Balance load calculation Load circuit & blue print Carry out three phase wiring Testing & commisioning		04 April 2009		20 Jun 2009		08 Ogos 2009		24 Okt 2009		12 Dis 2009
25	AC Motor Control	Motor Sizing and rating Control circuit Component and accessory fixing Testing Rectify and Repair the Fault	07 Mac 2009		16 Mei 2009		04 Jul 2009		12 Sept 2009		21 Nov 2009	
26	Three Phase AC Machine	Motor Control Center (MCC) Confirm MCC & Cable Type Fix MCC and cable termination Terminate cable into the accessories Testing and commisioning		04 April 2009		20 Jun 2009		08 Ogos 2009		24 Okt 2009		12 Dis 2009